The Dean welcomed everyone via Zoom and thanked everyone for helping get their students finished for this term.

I. **MINUTES of the meeting of February 4th, 2020**
The Dean moved that the minutes be approved, S. Corner seconded the motion, minutes passed

II. **DEAN’S REMARKS**
Normally, the Dean would be providing a budget update and presentation with respect to the Faculty’s 20-21 fiscal year submission, but unable to do this, but some highlights to draw out of the submission:

- There has been a slight increase in Level 1 registration in Humanities;
- Levels 2 to 4 have also increased slightly;
- Service teaching in the Faculty is also increasing, comparison in 2014 it was 38 % 2018-19 it increased to 58 %;
- MELD program is growing, and has grown, this year the program has 480 students;
- As a result of all of the above factors – we did have a projected $1.72 million surplus;
- Trends seem to be about $1,000,000 surplus over the next few years, keeping in mind that we have been receiving a $3,000,000 supplement annually. Receiving this supplement means that the Provost’s office has more say in how we spend the funds. It is in the Faculty’s best interest to ween ourselves off the supplement;
- The university is phasing out our supplement over the next few years, this decision was made long before the Pandemic, it was always the intention that the supplement would be phased out. We are the only Faculty still receiving the supplement all other faculties have had theirs removed;
- The supplement started at 5.5 million, then decreased to 3.5 million this year, in 2021 it will be $3,000,000, the following year it will be decreased further to $1,000,000. After that in 2022-23 there will be no more supplement.
- If we can manage we will have more autonomy with respect to academic and other hiring and other financial decisions of the Faculty;
- We are on the right track according to the President and Provost;
- Fundamentally it is true – but right now there are many unknown factors in light of Pandemic, things could change rapidly;
- Preparations for the Fall are under way – spring/summer have settled, courses will be offered either on-line, virtual classrooms or a blend between the two.
- There are many unknowns for September, we are waiting for Public Health and the trends of the Pandemic.
- Many questions as to how will we proceed and how the many questions get answered will impact our revenues – we are not in it alone – all universities are in the same boat and facing the same issues.
III. **ASSOCIATE DEAN’S REMARKS**

Thanks and acknowledgements – it is astonishing how everyone has stepped up – special thanks to the Dean who has been working tirelessly to put things into place and thank you to all my colleagues’ wo have stepped up and done their best for their students in helping them get through the term.

Moving to immediate matters: Final exams and grading options for the students, there are so many variables and there has been an enormous amount of collaboration to try to figure everything out. Most recently we have been meeting to try to think about the Fall and engage in some contingency planning, there is a great deal of uncertainty about whether we will be online, virtual classrooms, our models have all changed, which will also mean there will be economic changes.

Students come on campus for the interaction and the other learning environments campus has to offer. There may be a high number of students deferring their offer of admission to the following year, so at the Associate Dean and Dean level we are trying to plan for everything that could happen.

High schools are continuing the teaching so that students can qualify to meet the requirements to enter University.

IV. **ASSOCIATE DEAN OF GRADUATE STUDIES AND RESEARCH’S REMARKS**

All PhD defences have been on-line since March 19th.

There are some Zoom issues with zoom bombing, please be aware that there are some best practices with respect to using Zoom.

Many of you were asking and it is possible to change assessments in the way in which assess graduate courses.

Graduate students will have the option, which mimics, the undergraduate policy to get a Pass or NC rather than an actual grade.

Travel research for graduate students and faculty that have had to be cancelled and refunds are not available, the Administrative Coordinator in your department can contact Phoebe who has provided us with a chartfield to get back the expenses incurred.

MRPs and Theses: this is an unusual year, Vivian Lewis – has posted a helpful link of to help students get the resources they need as they seek to finish up their MRPs, theses and other scholarly work.

Graduate student recruitment looks on track relative to last year this time it is the hope it will stay that way.

TRI-council will be flexible to roll-over grants and scholarships and not be punitive.
V. REPORT FROM GRADUATE CURRICULUM AND POLICY
Grad curriculum package: The package was circulated and Faculty were to send votes to Sebastian Chong on or before April 13th. As a result of the submitted votes the package was approved. At the meeting no questions were raised about the curriculum package.

VI. SENATE REPORT:
Senate met on Zoom April 8th, and discussed the change to various university goings-on in light of the closure of in-person classes on March 13th, and the removal of students from residence on campus. 431 students remain on campus for various reasons.

Senate went over the changes to the undergraduate policy on grade changes available to students in the Winter 2020 term.

Senate approved a similar policy for grade changes for graduate students taking courses in the Winter 2020 term.

Senate approved the Faculty of Humanities Report around the Dean’s Advising Committee.

These are what I saw to be the major events of the meeting.

VII. CHAIRS’ AND DIRECTORS’ ANNOUNCEMENTS
No announcement other than activities on campus have been cancelled until further notice.

VIII. OTHER BUSINESS
Currently the university is not stopping any appointments for the coming year. The Faculty has two academic appointments for 20-21 – one in Linguistics and Languages and one in Philosophy as well as the Hope Chair.

PhD Teaching fellowships, Article 12.12 – Antoinette will coordinate the process once allotments are distributed.

Thank you to all of you for your help and cooperation over the past few weeks.

There being no other business the meeting was adjourned.